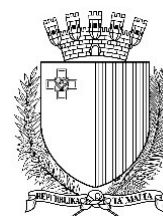


# Anness A

|                  |   |
|------------------|---|
| <b>Ministeru</b> | Ministeru għat-Trasport, Infrastruttura u Proġetti Kapitali |
| <b>L-impjieg</b> | Post ta' General Hand (Group II)                            |



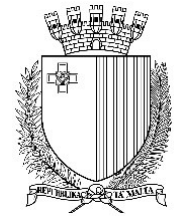
MINISTERU GĦAT-TRASPORT, INFRASTRUTTURA  
U PROĠETTI KAPITALI

BLOCK A, TRIQ FRANCESCO BUONAMICI,  
FURJANA, MALTA

## Dmirijiet u responsabbiltajiet

- i. Iwettaq xogħol li jirrikjedi ħiliet u intelliġenza, iżda li mhux relatat ma' xi sengħa partikulari;
- ii. Jagħmel tiswijiet żgħar fuq bini u jwettaq xogħlijiet manwali bażiċi oħra;
- iii. Jgħabbi u jitrasferixxi materjali;
- iv. Jassisti lit-Tradesmen u uffiċjali oħra u jnaddaf il-post meta jitlesta x-xogħol;
- v. Jagħmel xogħol ta' tindif u manutenzjoni ġenerali;
- vi. Jassigura ambjent sikur fuq il-lant tax-xogħol biex inaqqas ir-riskju ta' korrimenti u incidenti;
- vii. Iwettaq dmirijiet oħra skont kif meqjus xieraq mid-Direttur Ġenerali, mid-Direttur u/jew mir-rappreżentanti tagħhom;
- viii. Iwettaq kwalunkwe dmirijiet oħra skont l-esiġenzi tas-Servizz Pubbliku, fuq struzzjonijiet mogħtija mis-Segretarju Permanenti Ewlieni.

# Annex A



|                  |   |
|------------------|---|
| <b>Ministry</b>  | Ministry for Transport, Infrastructure and Capital Projects |
| <b>Job Title</b> | Post of General Hand (Group II)                             |

MINISTRY FOR TRANSPORT, INFRASTRUCTURE  
AND CAPITAL PROJECTS  
BLOCK A, FRANCESCO BUONAMICI STREET,  
FLORIANA, MALTA

## Duties and responsibilities

- i. Carries out work that requires skills and intelligence, but which does not constitute all the functions and duties of a particular trade;
- ii. Attends to minor building repairs and carries out basic manual works;
- iii. Loads and transfers materials;
- iv. Assists tradesmen and other officers and clearing the work area on completion of task;
- v. Carries out general cleaning and maintenance works;
- vi. Ensures a safe working environment to reduce risk of injury and accidents;
- vii. Performs other duties as may be deemed appropriate by the Director General, the Director and/or their representatives;
- viii. Performs any other duties according to the exigencies of the Public Service, as directed by the Principal Permanent Secretary.